



## OFFICIAL MINUTES

---

### SPECIAL MEETING BOARD OF EDUCATION

February 5, 2014  
Conference Room 4E

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

---

### 1. Preliminary

#### 1.01 Location: 4E, Education Center

#### 1.02 Call to Order: 5:30 p.m.

A special meeting was called to order at 5:33 p.m. by Ken Witt, President of the Board of Education, in conference room 4E of the Education Center, 1829 Denver West Dr., Golden, Colorado, Wednesday, February 5, 2014.

#### 1.03 Roll Call

Roll call indicated that the Board was present in its entirety – Ken Witt, President; Julie Williams, First Vice President; Lesley Dahlkemper, Second Vice President; John Newkirk, Secretary and Jill Fellman, Treasurer. Dr. Cynthia Stevenson, Superintendent, represented the administration.

#### 1.04 Approve Agenda

Motion #1 (Motion to Approve Agenda as Presented): Upon motion by Mr. Newkirk, second by Ms. Fellman, the Board of Education approved the agenda for the special meeting of February 5, 2014, as presented.

Motion by Mr. Newkirk, second by Ms. Fellman

Final Resolution: Motion Carries

Yea: Ms. Dahlkemper, Ms. Fellman, Mr. Newkirk, Ms. Williams, Mr. Witt

### 2. Study Session

#### 2.01 Superintendent Succession Plan

**PURPOSE:** For the superintendent to inform the Board of the superintendent succession plan.

**DISCUSSION:** Dr. Stevenson prioritized the list of leaders to assume superintendent responsibilities on an emergency basis. For 2013-14, the leaders, in priority order, are: Marcia Anker, chief school effectiveness officer; Heather Beck, chief academic officer; Lorie Gillis, chief financial officer; and, Steve Bell, chief operating officer.

**CONCLUSION:** The Board of Education received the superintendent's recommendation on a succession plan.

## 2.02 Evaluation of Superintendent Search Firm Proposals

**PURPOSE:** For the Board of Education to determine finalists to interview on February 18; and, to finalize questions and the agenda for the February 18 meeting.

**DISCUSSION:** Lorie Gillis, chief financial officer; Amy Weber, executive director, Human Resources; and, Betty Standley, director of Purchasing, presented the Board of Education with information on the candidates for RFP 23431, Executive Search Services. Each Board member gave feedback on the three firms presented in the average score document.

**CONCLUSION:** A hand count was cast to select PROACT Search and Ray and Associates as finalists firms to interview for executive search services for Jeffco Public Schools on February 18, 2014. The Board of Education provided feedback and revisions to a draft interview agenda. Betty Standley will contact PROACT Search and Ray and Associates to schedule a one hour interview with each on February 18, 2014. Lorie Gills and Amy Weber will participate in the committee as non-voting members.

## 3. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:18 p.m. The next regular meeting of the Board of Education is scheduled for February 6, 2014.

  
Amy Rogers, Recording Secretary

Approved and entered in the proceedings of the district on March 6, 2014.

  
Secretary of the Board of Education

  
President of the Board of Education